

**Onsted Village Council**  
**Regular Council Meeting**  
**July 10, 2017**  
**7:00 PM**

Meeting was called to order at 7:05pm by President Bailey, Pledge of Allegiance was recited. A welcome was given to all. Council present: Armstrong, Bailey, Cannon, Newell, Schultz, Shoemaker, Wolverton, and Clerk. Also present: Jay Best, Jim Hadden, Ted Young and Phil Rubley. June regular council meeting minutes were read. A motion to approve the June regular council meeting minutes was made by Schultz, second by Wolverton. All ayes, motion carried. July 7, 2017 special meeting minutes were read. Correction was made in the result of the closed meeting; to read "Purpose of the closed session was to discuss employee handbook review and update." A motion to approve the July special council meeting minutes with corrections was made by Cannon, second by Newell. All ayes, motion carried.

**Public comments:**

- Jim Hadden- inquiring about the tap fees for sewer and water. At this point the council cannot find where the ordinance for waiving the fees for the subdivisions was rescinded. Therefore, there will be no fee assessed.

**Unfinished Business**

1. Motion to approve the new handbook, effective 7/10/17, was made by Wolverton, second by Schultz. Voice vote: Armstrong, yes. Cannon, yes. Newell, yes. Shoemaker, yes. Schultz, yes. Wolverton, yes. Bailey, yes.
2. Rebid all contractors annually. Building committee and DPW to work together to prepare a list of criteria/standards for Clerk to get bids.
3. Mulch @ Compost- all is ground, just need to haul out the mulch.
  - a. Bailey to work with VanBrunt to get an annual price.
4. Tree for Croft Property- Dusty Brighton to handle it and plant in the fall. Park committee has picked out location.

**New Business**

1. Phil Rubley reported our annual audit. Stating that our financial statement presented fairly, which is an unqualified (clean) opinion, which is the highest rating. Motion to accept the annual financial report for the year ending February 28, 2017 was made by Schultz. Second by Cannon. Voice vote: Armstrong, yes. Cannon, yes. Newell, yes. Shoemaker, yes. Schultz, yes. Wolverton, yes. Bailey, yes.
2. Motion was made by Wolverton to remove Thanna Oechsle from Jay Best Visa account at OSB Community Bank and add Annette Dupuie and Ron Bailey, second by Cannon. All ayes, motion carried.
3. Frank Johnson submitted a letter of resignation. Motion to accept with sincere regrets was made by Newell, second by Wolverton. All ayes, motion carried. Motion to pay Frank \$15 per hour to assist in transition with new treasurer after his resignation was made by Armstrong, second by Wolverton. All ayes, motion carried.
4. Motion was made to accept the bid from On the Spot Glass of \$308 for glass for the table with delivery was made by Armstrong, second by Shoemaker. All ayes, motion carried.

**DPW Reported the following**

1. Water testing
2. Storm drains
3. Fire hydrant inspections
4. Truck service
5. Tree trimming
6. Park dead tree removal

**Committee Reports**

*Wellhead protection:*

1. Water bottles- pending.

*Personnel:*

1. Handbook review- discussed in unfinished business.
2. Summer help- due to budget restrictions, no summer help this year.
3. Jack reported after a performance evaluation, that Ted is progressing nicely. Motion to approve Ted's pay increase effective 6/5/17 from his date of hire was made by Wolverton, second by Schultz. Voice vote: Armstrong, yes. Cannon, yes. Newell, yes. Shoemaker, yes. Schultz, yes. Wolverton, yes. Bailey, yes.

*Legal: no meeting*

*Water/sewer:*

1. Land application of sludge- completed.
2. Slee Rd. lift station generator has been repaired.
3. Ordinance rewrite- Attorney is working on redoing the water and sewer ordinances.
4. DEQ Park plant- bids will begin being submitted by the end of the week.

*Street meeting: no meeting*

1. Assessment of the streets- continued assessment.
2. Jet Vac storm drains-completed.
3. Additional Millage discuss later.
4. Best to purchase a “No Outlet” sign for Parkside Dr. – Not completed.
5. Safe Route to Schools- partnership OCS is moving forward.

*Park:*

1. Barriers- Motion to purchase 72, 4x4 posts and install for no more than \$1,000 was made by Shoemaker, second by Newell. All ayes, motion carried.
2. Placement of Thanna’s tree has been decided. Discussion ensued about ‘Memorial plaque’.
3. Park committee is purchasing a 6’ buddy bench to be reimbursed by Junior Civitan for \$499.00, motion to purchase buddy bench was made by Newell, second by Armstrong. All ayes, motion carried.
4. DNR Site visit was good, need to add a few paths in the plan and making the bathrooms ADA accessible.
5. Stoli Ct. Association denied easement request.
6. Security issues on the water plant- Jay completed.
7. 5 Year plan- is up and the committee will be working with Region 2 to update it.

*Building:*

1. Bathroom floor- Jay hasn’t had the opportunity to get to it yet.
2. Braymen roofing out of Coldwater will be coming in to do an inspection on our roofs at no cost to us. Jay to call them tomorrow.
3. General assessment of all of the buildings is completed and just waiting for Braymen roofing to complete inspection.
4. Wolverton suggested cleaning up the apartment upstairs and furnish for committee meeting space. Robin Bailey to come in and clean for an additional 3-4 hours.

*Planning commission:*

1. 5 year plan- Bud going to attorney.
2. Request for the non conforming use properties.
3. New sign ordinance discussion will begin at the next meeting.
4. Question was raised about Rolling Meadows being subsidized. Ron to call the state to confirm if they have a PILOT ordinance.

Addition to the bills: out of Water: Elhorn Engineering- \$30.44; Major: Atco- \$231.10, \$454.20; 50/50-Major/Local-Unique- \$156.48, \$177.60 and Lenawee County Road Commission0 \$185.60. Motion to pay bills was made by Cannon, second by Newell. All ayes. Motion carried.

Motion to adjourn the council meeting at 9:24pm was by Cannon, second by Schultz. All ayes, Motion carried.

Respectfully Submitted,

Annette Dupuie, Village Clerk