

**Onsted Village Council
Regular Council Meeting**

June 5, 2017

7:00 PM

Meeting was called to order at 7:00pm by President Bailey, Pledge of Allegiance was recited. A welcome was given to all. Council present: Armstrong, Bailey, Cannon, Newell, Wolverton, and Clerk. Also present: Jay Best, Phill Schaedler and John Gardner. May regular council meeting minutes were read. A motion to approve the May regular council meeting minutes was made by Cannon, second by Newell . All ayes, motion carried.

Public comments:

- John Gardner- Discussion ensued regarding the Comcast franchise fee. Motion was made to approve the Comcast contract by Cannon, second by Armstrong to remain at the 3% franchise fee. Voice Vote: Armstrong, yes. Cannon, yes. Newell, yes. Shoemaker, absent. Schultz, absent. Wolverton, yes. Bailey, yes. Motion carried.

Unfinished Business

1. Handbook review- received the new handbook tonight; Personnel committee will meet to review the handbook before bringing it to the council.
2. The Planning commission- Motion was made to accept the resolution, decreasing the number of planning commission members from 7 to 5 by Wolverton, second by Cannon. Voice Vote: Armstrong, yes. Cannon, yes. Newell, yes. Shoemaker, absent. Schultz, absent. Wolverton, yes. Bailey, yes. Motion carried.
3. Rebid all contractors annually. Building committee and DPW to work together to prepare a list of criteria/standards for Clerk to get bids.
4. Mulch @ Compost- Bailey to work with VanBrunt to get an annual price.
 - a. Jay mentioned that in the next few weeks, VanBrunt will be out to finish up compost.
5. Tree for Croft Property and memory tree for Thanna- Motion was made to purchase 2 Maple trees for the Croft property and 1 variegated beech tree as a memorial tree to be planted in the park at \$250 each was made by Armstrong, second by Newell. All ayes, motion carried. Park committee to pick a spot to plant it in the park. Motion to go into a closed session to discuss strategy for pending LM Clark was made by Wolverton, second by Armstrong. All ayes, motion carried.
6. The council authorized Attny Schaedler to make a counter settlement in the case of LM Clark vs. Village of Onsted.
7. Water/sewer late fees, ordinance rewrite- much discussion ensued. Send to committee for further discussion.

New Business

1. Lenawee County Legislative Dinner- Cannon and Clerk to attend. Motion by Wolverton to pay for dinner cost at @\$20 each, second by Newell. All ayes, motion carried.
2. PH/Ammonia Meter @WWTP needs to be replaced, Jack presented three bids. Much discussion ensued. Motion was made to purchase the lowest bid of \$832.50 from Jade Scientific was made by Wolverton, second by Cannon. Voice Vote: Armstrong, yes. Cannon, yes. Newell, no. Shoemaker, absent. Schultz, absent. Wolverton, yes. Bailey, yes. Motion carried

DPW Reported the following

1. Paint lines on Village streets
2. Storm drains cleaned/repaired- ongoing
3. Possible park plant improvement work to begin
4. Hydrants cleaned and exercised if manpower allows
5. Daily operations of the Village

Committee Reports

Wellhead protection:

1. Water bottles- pending.
2. Meeting with the 5th graders- already happened.
3. Tours of the plant- begin tomorrow.
4. Grant coming to an end- committee would like to renew for 2017-2018. Motion by Armstrong to continue the Wellhead protection program for 2018, second by Wolverton. All ayes, motion carried.

Personnel:

1. Handbook review- discussed in unfinished business.
2. Summer help- to be discussed in committee.

3. Sarah Rose to maintain position at Compost.
4. Performance evaluation for Ted, Jack to get it done in time for personnel committee meeting on Friday.

Legal: no meeting

1. Medical Marijuana- no action needed.

Water/sewer:

1. Land application of sludge- Waiting on farmer to cut the hay.
 - a. Farm agreement- Motion by Cannon to approve the Ground maintenance agreement with VanBrunst for the term of 5 years, second by Wolverton. All ayes, Motion carried.
2. Slee Rd. lift station generator has been turned into insurance and \$2,500 deductible can be made out of the RRI fund.
3. Motion was made by Armstrong to authorize the engineer to proceed with the bidding for the Park plant project, second by Newell. Voice Vote: Armstrong, yes. Cannon, yes. Newell, yes. Shoemaker, absent. Schultz, absent. Wolverton, yes. Bailey, yes. Motion carried.

Street meeting:

1. Assessment of the streets- continued assessment. Looking to build up Major Street fund for a potential project.
2. Second St. project are progressing nicely.
3. Jet Vac storm drains- M & K will be in this week to Jet Maple, Main and Stoli Ct.
4. Additional Millage discussion will pick up in a few months.
5. Mike did some Maple St. patching last week.
6. Best to purchase a "No Outlet" sign for Parkside Dr.

Park:

1. Barriers- Committee to meet at the play structure to figure how many are needed and meet with local contractors for a quote.
2. Park committee is purchasing buddy bench to be reimbursed by Junior Civitan
3. Security issues on the water plant- Jay to put up a new no trespassing sign.
4. 5 Year plan- is up and the committee will be working with Region 2 to update it.

Building:

1. Electrical upgrade at the office has been completed.
2. Flooring in the Office bathroom- putting a down some ceramic tile around the sink.
3. Braymen roofing out of Coldwater will be coming in to do an inspection on our roofs at no cost to us.
4. General assessment of all of the buildings will be typed and submitted to council for next month.

Planning commission: no meeting

MML Training was a success. Council will see some format change in the minutes and agenda. Clerk also informed the council to post the meetings as well as keep accurate minutes of each meeting.

Clerk will be meeting with the DNR for a site visit about the submitted Recreation Grant.

Clerk met with Stoli Ct association to discuss a potential easement for an entrance on the south side of town.

Clerk has been in contact with Onsted Schools regarding moving forward on the Safe Route to Schools Grant.

Motion to pay bills was made by Cannon, second by Newell. All ayes. Motion carried.

Motion to adjourn the council meeting at 9:37pm was by Wolverton, second by Cannon. All ayes, Motion carried.

Respectfully Submitted,

Annette Dupuie, Village Clerk