

**4Onsted Village Council  
Regular Council Meeting  
April 3, 2017**

**7:00 PM**

Meeting was called to order at 7:00pm by President Bailey, Pledge of Allegiance was recited. A welcome was given to all. Council present: Armstrong, Bailey, Newell, Shoemaker, Schultz, Wolverton, Clerk and Treasurer. Absent: Cannon. Also present: Matt Schepeler, Dan Cherry, Jack Dillon, Sara Sollars, Bud Pelham, and Jack Lambka. March regular council meeting minutes were read. Correction in Building committee; #1 add Schultz, absent. And #2 to read "all ayes, motion carried." A motion to approve the March regular council meeting minutes with corrections was made by Newell, second by Schultz. All ayes, motion carried.

**Citizens' comments:**

Sara Sollars- came to ask if there was anything that the village wanted to report to the Kiwanis. Bailey informed her of our recent submission of the DNR Rec grant and suggested supporting it.

**Old Business**

1. Restrictor at the school- working as it is intended to.
2. Mulch @ Compost- It has still been too wet for VanBrunt to get out there. Bailey to follow up with VanBrunt for an annual contract.
3. Tree for Croft Property and memory tree for Thanna- Bailey working on prices.
4. DNR Rec Grant- Final grant was submitted on March 30th
5. MML Public official's training- Dupuie has heard back from 5 local villages to participate in cost sharing for the training. Clerk will schedule for May 2, 2017 from 6-9pm at the Onsted American Legion. Motion to hire MML and pay \$1,100 plus travel expenses for the Public officials training was made by Schultz, second by Armstrong. All ayes. Motion carried.
6. Bailey reported on the Planning Commission successfully attended a training at Woodstock Twp.
7. The Planning commission voted to decrease the number of members of from 7 members to 5. Awaiting communication from the village attorney.
8. North Sign light- keep searching for a stronger solar light to replace the electric service.

**New Business**

1. Onsted American Legion will have their Memorial Day parade and be blocking the streets on Monday May 29, 2017 at 12:00noon. They would also like to set up a table downtown for recruitment.
2. Flag Day ceremony for the retirement of flags is Friday June 16<sup>th</sup> in front of the American Legion. Motion to support Flag Day ceremony was made by Armstrong second by Shoemaker. All ayes. Motion carried.
3. Planning Commission wages- much discussion ensued. Motion to increase the planning commission chairman wages to \$35 and the seating members to \$30 per meeting and adjust the fee schedule for special meetings according to the wage increases effective May 1, 2017 was made by Wolverton. Second by Schultz. Voice vote: Armstrong, yes. Newell, abstain. Schultz, yes. Shoemaker, yes. Wolverton, yes. Bailey, yes. Cannon, absent. Motion passed.

**Committee Reports**

*Wellhead protection:*

1. Placemats have been distributed to Shugar Creek.
2. Water bottles- Bailey still looking into prices.
3. Potentially putting in water fill station at the school.
4. Steve Mae to meet with the 5<sup>th</sup> graders and Ted to give tours of the plant.

*Personnel:*

1. Handbook review- Attorney suggested a labor law attorney review final draft. Wolverton to work with Schaedler to revise and hire a specialty attorney to review our Employee Handbook. Motion was made by Armstrong to spend \$2,000 on a labor law attorney. Second by Newell. All ayes, motion carried.

*Legal: no meeting*

1. LM Clarke- Rescheduled again. No new date yet.

*Water/sewer:*

1. Land application of sludge- waiting on Mother Nature. Also waiting on results from the fields. After sampling 2 new fields, on needing more nitrogen the other we are waiting on the results for the second field. We could have a wheat ground we can apply to in the middle of the summer.
2. Much discussion about piping from the digester to the drying beds.
3. Discussion about getting with the road commission to see if they have any milling projects they would be able to dump at our WWTP to enhance the drive.
4. Looking into exploring other revenue opportunities. Much discussion ensued. Nothing currently available
5. Starting discharge.
6. Waiting on DEQ for park plant project.

*Street meeting:*

1. Second Street- waiting for bids to come back, Brady only one to check but we have no prices back yet. Much discussion ensued on Second St. project.
2. M & K to come in and Jet Vac our storm drains at the cost of \$163/ hr. Motion to accept the bid was made by Schultz, second by Armstrong. Motion carried.
3. Bailey to talk to Best about Maple street patching.

*Park:*

1. Junior Civitan group walked through the park and picked up trash.
2. Updating facility reservation form.
3. 5 Year plan- is up and the committee will be working with Region 2 to update it.
4. Barriers to put between the drive and the play structure – 6x6 posts awaiting on quote from Cannon.

*Building:*

1. Electrical upgrade at the office- waiting on Brett Ford to complete.
2. Flooring in the Office bathroom- assess whether to put in vinyl or carpet.
3. Braymen roofing out of Coldwater will be coming in to do an inspection on our roofs at no cost to us.
4. Schedule a general assessment of all of the buildings will be scheduled near the end of April when weather gets nicer.
5. Damage to the DPW garage, walk in door and damage to the roof on the park water plant in the last wind storm. Bud Pelham looked at it and is getting some parts.

*Planning commission:*

1. Newell shared his experience as being very informative at the PC training at Woodstock Twp.
2. Reviewed and approved the site plan of Freshcorn Building Co. Awaiting Clerks signature on maps before Zoning officer issues the permit.
3. 5 year plan

Clerk shared that the public official's liability policy has officially been purchased.

Motion to pay bills with the inclusion of TC's hardware out of General for \$262.48, Sewer for \$57.56, Water for \$40.41, and Major for \$25.48. Also, Hubbard's out of sewer for \$30.65 and General for \$143.82 was made by Shoemaker, second by Schultz. All ayes. Motion carried.

Motion to adjourn the council meeting was by Schultz, second by Wolverton. All ayes, Motion carried.

Respectfully Submitted,

Annette Dupuie, Village Clerk